



Canadian Society of
Clinical Neurophysiologists

Société canadienne de
neurophysiologie clinique

CSCN EEG Exam Policies

Applications

Applications must be submitted by the posted deadline; late applications will not be accepted.

Payment must be made upon submission of application form. If an applicant is deemed ineligible to write the exam, the exam fee minus a \$200 administrative fee will be refunded. Payment must be made via credit card or eTransfer to accounting@cnsf.org. Official receipts for tax purposes will be sent via email.

Applicants will be notified (via email by the Exam Registrar) within four weeks of the application deadline if they are eligible to write the exam.

International Applicants

International applicants must meet the eligibility criteria and will be admitted whenever capacity permits.

Refunds

No refunds, for any reason, will be granted after an application is submitted.

Deferrals

If a candidate does not write the exam for any reason, 50% of the paid fees may be carried over one time only, to the next year. There is no need to re-apply and eligibility will be carried over to the next year. If the exam fee changes, the candidate must pay the difference.

Exam Format/Logistics

Exams are held in-person only; there is no option to write the exam online.

The exam is held over two days (Day 1 - afternoon and Day 2 - all day). Candidates can expect to be at the exam facility until approximately 5:00pm on the second day and should make travel plans accordingly. A light breakfast and lunch will be provided on Day 2.

Format - oral and written examination; both are offered in English or French (candidate may only choose ONE language for BOTH sections and must choose at the time of application).

CSCN does not accept requests to be examined at a certain time. We will not prioritize nor schedule candidates according to their travel plans.

CSCN is not responsible for travel difficulties, such as those imposed by an airline strike or weather. Candidates are expected to make travel adjustments accordingly in order to attend the exam.

Candidates must arrive on time as CSCN will not make accommodations for late arrivals.

Evaluation

Results are sent to candidates via email within approximately three weeks of the exam. Score breakdowns and detailed results are not provided to candidates.

In order to pass the entire examination, the candidate must successfully pass all three sections (Clinical, Technology and Physiology). If a candidate is unsuccessful in one section of the examination, they may repeat that section in a subsequent year. If a candidate is unsuccessful in two or more sections, they must repeat the entire examination.

Repeat Attempts

The fee for candidates to repeat one section of the exam is half of the current exam fee. Candidates who are repeating the entire exam must pay the entire current exam fee.

A candidate may challenge the exam a maximum of three times. All attempts must be made within a five-year period. It is the candidate's responsibility to inform the Exam Registrar before the application deadline that they intend to retake the exam and provide up to date contact information.

Appeals

Please refer to the appeals policy posted on the CSCN website.

Certificates

Successful candidates will be sent a digital certificate (.pdf) via email within two months of the exam. Paper copies may be requested within six months of the exam. International postage fees may apply.

These policies are subject to change without notice.